Job Aid-101
Accessing the Program Supporting Minors Registry

1. Access Owl Express from Campus Intranet: [http://campus.kennesaw.edu/](http://campus.kennesaw.edu/)
2. Log in using NetID/Password. Follow prompts for DUO authentication.

3. At Main Menu, Click on the Employee Services Link

4. From the Employee Services Menu, Click on Program Supporting Minors
5. Click on appropriate link based upon your role: Employee/Program Sponsor or Department Unit Approver to access Registry form.

** The Compliance links (Event, Legal and Risk/Insurance) are only accessible to those managing these approvals.